

# FIELD SERVICES REPRESENTATIVE

**CARBONEAR – CLOSING DATE: APRIL 7, 2021**  
REFERENCE NUMBER: NPJP-2021-33564

### Are you ready to explore an exciting career in a fast-paced, high-performance environment?

If you are seeking a challenging and rewarding career with room for continuing advancement and a competitive compensation package, have we got an opportunity for you! We are looking for a highly motivated team player with an excellent work ethic, and effective interpersonal and analytical skills.

As a valued member of our Customer Relations Team, you will be responsible for implementing the guidelines and procedures associated with the Company's Accounts Receivable Policy. This will include: contacting customers in person or by phone; making appropriate payment arrangements; servicing meters that provide electrical service; collecting payments in the field; updating accounts in our Customer Service System; and, other related duties.

Your qualifications include a degree in Business, or a three-year diploma in Business Management (Accounting), supplemented by experience in a computerized credit and/or collection environment. You have strong analytical and project management skills and are able to execute technical tasks with particular attention to detail. Completion of the Certified Credit Professional designation is an asset. You must hold and maintain a valid driver's license. Compensation is per the Collective Agreement.

At Newfoundland Power, we accept and celebrate our differences. We are committed to fostering an inclusive and diverse workplace which reflects the communities we serve. A place where everybody is able to bring their whole selves to work and reach their full potential. We strive to ensure each team member feels valued, respected and supported.

We encourage applications from diverse candidates and will provide support to applicants during the recruitment process. If you require accommodation for any reason during the interview process, please let us know your needs which will be kept in confidence.

Apply online at [newfoundlandpower.com/en/About/Careers/Career-Opportunities](https://newfoundlandpower.com/en/About/Careers/Career-Opportunities). We thank all applicants for their interest but only those selected for an interview will be contacted.



**WHENEVER. WHEREVER.**  
We'll be there.

NEWFOUNDLAND  
**POWER**  
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