

# SAFETY & ENVIRONMENT COORDINATOR

ST. JOHN'S— CLOSING DATE: OCTOBER 15, 2018

COMPETITION NUMBER: NPJP-2018-18511

## Are you ready to explore an exciting career in a fast-paced, high-performance environment?

If you are seeking a challenging and rewarding career with room for continuous advancement and a competitive compensation package, have we got an opportunity for you! We are looking for a highly motivated team player with a strong commitment to safety and customer service, an excellent work ethic, and effective interpersonal and communication skills.

As a valued member of our Team your responsibilities would include: maintaining records and statistics; developing and preparing reports; administering the reporting application (Intelex) including training and guidance to users; interpreting incident classifications and preparing statistical reports; coordinating activities of various programs and events; providing administration support to the Safety and Environment and other company departments; and, other duties as assigned to support the Company's safety and environment functions.

Qualifications include a three year Business Management Diploma. You have a strong ability to meet tight deadlines, multi-task and work independently to support multiple projects, while maintaining efficiency and confidentiality. You have experience with Microsoft Word, Excel and PowerPoint. Experience in HSE and familiarity with Intelex is an asset. Excellent planning and organizational skills are essential to the position.

Apply online at [newfoundlandpower.com/About-Us/Careers/Career-Opportunities](http://newfoundlandpower.com/About-Us/Careers/Career-Opportunities). We thank all applicants for their interest but only those selected for an interview will be contacted.



WHENEVER. WHEREVER.  
We'll be there.

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**POWER**  
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