

# AREA CUSTOMER REPRESENTATIVE

**CARBONEAR – CLOSING DATE: APRIL 30, 2018**

COMPETITION NUMBER: NPJP-2018-15647

## Are you ready to explore an exciting career in a fast-paced, high-performance environment?

If you are seeking a challenging and rewarding career with room for continuous advancement and a competitive compensation package, have we got an opportunity for you! We are looking for a highly motivated team player with a strong commitment to safety and customer service, an excellent work ethic, and effective interpersonal and communication skills.

As a valued member of our Customer Service Team, you will be responsible for performing clerical and customer service duties as required. Duties may include, but are not limited to: assisting customers in obtaining and finalizing service; resolving and responding to customer inquiries; assisting in the collection of account arrears by phone; providing energy efficiency advice; promoting customer/energy programs and services; processing trouble and outage calls; supporting the area technology team; and, providing back up to the Field Services Representative in the collection of customer overdue electrical accounts as needed.

Your qualifications include completion of a Bachelor of Business or related field or a three year Business Management (Accounting) Diploma. Experience in a Customer Service environment is required. You are a team player with strong interpersonal, communication, customer service and organizational skills with the ability to multi-task and work independently in a computerized environment. Compensation is per the current Collective Agreement.

Apply online at [newfoundlandpower.com/en/About-Us/Careers/Career-Opportunities](http://newfoundlandpower.com/en/About-Us/Careers/Career-Opportunities). We thank all applicants for their interest but only those selected for an interview will be contacted.



**WHENEVER. WHEREVER.**  
**We'll be there.**